

Minutes - Management Meeting - CABOOLTURE SPORTS SOFTBALL ASSOCIATION
21st March 2016

Meeting open: 7.30pm

Attendance: Bernadette Stewart, Leanne Sellens, Bill Buckley, Jamie Lawton, Georgia Fergusson, Nicki Endicott-Davies, Tracy Lavis, Robert Murphy, Tony Clarke (Observer), B & C

Apologies: Mary Ann Ihle, Debbie McLeay, Paul & Tina McBain

The Minutes of the February Management Meeting were emailed to all Executive / Club Delegates / Office Bearers mid February. Jamie proposed to accept the Minutes as presented. Seconded by Bill.

Business arising from previous Management Meeting: Nil

Inwards & Outwards correspondence - sent by email

Treasurer's Report:

Softball Financials for the March Meeting were emailed to all Executive / Club Delegates / Office Bearers prior to Meeting. Leanne proposed a motion to accept the Financials as presented. Seconded by Jamie

Business arising from Softball Financials as presented: -

Areas of concern (February 2016 accounts) to be raised & minuted:

- | | |
|------------------------------|---|
| · Tracy Lavis \$80.00 | Action: Account has been paid & notice sent to CSCL |
| · Demons \$69.00 | Action: Outstanding account to be paid prior to 2016 season |
| · Stephen Heyward | Action: Announced 'unfinancial' |
| · Lax Miaka C/- C. Hindmarsh | Action: Announced 'unfinancial' & CSSA seek assistance from CSCL to pursue the debt through 'legal aid/ small claims' if possible |

CSSA - Seek EOI - TREASURER: CSSA are reminded by the CSCL, to the importance of finding a TREASURER, as it is not ideal that the paid Administrator be holding a role that was elected.

3 suitable members have been approached to consider the role 3 suitable members 'declined '

Registrars Report:

Nicki addressed:

- FSP online registrations procedures

 - Reminder to 'early bird/collection of paperwork/finances' - Wednesday 13th April from 6.30pm

 - Application to Caboolture Sports Club Ltd - Sporting Membership
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Caboolture Sports Club Representative Report

Tony addressed:

- to assist the CSCL with the review of structure & function of staffing & volunteering, within CSSA, Tony reminded the Executive & Office Bearers to submit their PD's (position descriptions) by due date 1st April

- Reminder to confirm final members numbers for grant acquittal & Compliance Report

- Under the ATO legislation it is important for the CSCL to determine whether a payment to an individual be treated as employee, independent contractor or volunteer of CSSA. "Employee, Volunteer or Contractor Assessment Questionnaire" form must be completed by each paid individual each year.

Umpiring /Games co.ordinator Report:

Bill addressed:

- All Club/Team Requests to be submitted at tonight's meeting.
 - CSSA - Umpire Committee, work to finding accredited umpires from Brisbane & Redcliffe DA's
 - Game Clothing - designing shirt for CSSA-UC umpires
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Coaching / Junior Development Report:

Bruce addressed:

- Interest from Mark Mawn & Ray Diamond to join CSSA for the development of junior players & Coaching.
 - Good turnout of athletes for the NCRSA testing ., Results now to be compiled & submitted to SQI
 - Erin Thras to confirm availability to the commencement of NCRSA training sessions
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Scorers Co.ordinator Report: Nil

Rep Co.ordinator Report: Nil

General Business: ·SIGN ON - "Thank You to everybody, that assisted in making the SIGN ON another successful event
· Reminder - SPORTS CAMPS AUSTRALIA - Easter Camp hosted by CSSA - 30th & 31st March

Club Say: Nil



Meeting Closed: 9.00pm

Next Management: 18th April 2016